

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is [www.gsaadvantage.gov](http://www.gsaadvantage.gov).

**Schedule 70 -- GENERAL PURPOSE COMMERCIAL INFORMATION  
TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES**

**SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.



**Future Technologies, Inc. .**  
12600 Fair Lakes Circle, Ste 200  
Fairfax, VA 22033  
**Contract Administrator:** Jay Kasi  
**Phone Number:** 703-278-0199  
**Fax Number:** 703-385-0886  
[www.ftechi.com](http://www.ftechi.com)  
**Business Size:** Small

**Contract Number: GS-35F-0410L**

**Period Covered by Contract: 06/04/2016 to 06/04/2021**

General Services Administration  
Federal Acquisition Service

Pricelist current through Modification CM-A344 dated 01/09/2015

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.fss.gsa.gov/>



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**INFORMATION FOR ORDERING ACTIVITIES  
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

**SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1. GEOGRAPHIC SCOPE OF CONTRACT:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

**2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

**FUTURE TECHNOLOGIES, INC.  
12600 Fair Lakes Circle  
SUITE 200N  
FAIRFAX, VA 22033**

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: 703-278-0199

**3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule  
Block 16: Data Universal Numbering System (DUNS) Number: 958179905  
Block 30: Type of Contractor - A. Small Disadvantaged Business  
Block 31: Woman-Owned Small Business - No  
Block 36: Contractor's Taxpayer Identification Number (TIN): 54-1646962

- 4a. CAGE Code: 07HL3
- 4b. Contractor has registered with the Central Contractor Registration Database.

**5. FOB DESTINATION**

**6. DELIVERY SCHEDULE**

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	30 Days

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: NA.
- b. Quantity: NA
- c. Dollar Volume: NA
- d. Government Educational Institutions are offered the same discounts as all other Government customers.
- e. Other: NA

**8. TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: NA**

**10. SMALL REQUIREMENTS:** The minimum dollar value of orders to be issued is \$1000.

**11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

- a. The Maximum Order value for the following Special Item Number (SIN) is \$500,000:  
Special Item Number 132-51 - Information Technology (IT) Professional Services

**12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:** ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

**13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the

applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDs should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

#### **14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

**15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

**16. GSA ADVANTAGE!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>.

**17. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.



**18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

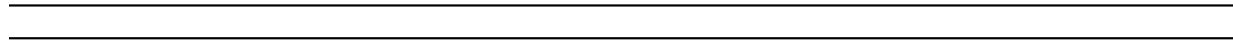
a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

**19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:



Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

**22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The

requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

### **23. SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: NA

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

### **24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from \_ dated \_ . In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

### **25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

### **26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent

organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION  
TECHNOLOGY (IT) PROFESSIONAL SERVICES  
(SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services and Special Item Number 132-52 Electronic Commerce Services apply exclusively to IT/EC Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

The Inspection of Services—Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection—Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

## **9. INDEPENDENT CONTRACTOR**

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

~~Contractor~~ means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

~~Contractor and its affiliates~~ and ~~Contractor or its affiliates~~ refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An ~~organizational conflict of interest~~ exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at

FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

### **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

### **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

### **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

### **16. DESCRIPTION OF IT SERVICES AND PRICING ARE LISTED BELOW**

**PRICE LIST**

**Future Technologies, Inc.**  
**Contract No. GS-35F-0410L**  
**Period of Performance : 06/04/16 – 06/03/17**

<b>Labor Categories</b>	<b>Rates</b>
	<b>FY% -: M17</b>
Program Manager	\$151.67
Task Leader	\$116.34
Communications Analyst	\$70.87
Sr. Computer Systems Engineer	\$92.90
Computer Systems Engineer	\$67.68
Database Manager	\$100.52
Logistics Manager	\$81.85
Logistics Analyst	\$66.20
Sr. Programmer/Analyst	\$87.06
Sr. Software Systems Engineer	\$102.39
Sr. Systems Administrator	\$100.35
Sr. Cost Analyst	\$82.82
Technical Writer/Editor	\$53.09
Quality Assurance Engineer	\$68.95
Quality Assurance Manager	\$80.36
Sr. Budget/Financial Analyst	\$109.84
Budget/Financial Analyst	\$72.80
Administrative Assistant	\$40.41
Sr. Subject Matter Expert	\$227.51
Subject Matter Expert	\$164.32
Applications Programmer - Senior	\$125.89
Applications Programmer - Intermediate	\$83.08
Software Developer - Senior	\$113.75
Software Developer - Intermediate	\$79.89
PC/LAN Management Analyst - Senior	\$106.41
PC/LAN Management Analyst - Intermediate	\$78.37
Disaster Recovery Analyst	\$106.68
Data Security Analyst - Senior	\$113.75
Web Software Developer	\$101.20
Web Security Administrator	\$66.73
Network Engineer - Senior	\$113.52
Network Engineer - Intermediate	\$69.51



## LABOR CATEGORY DESCRIPTIONS

### ***Commercial Job Title: Program Manager***

Minimum/General Experience: Requires a minimum of 15 years' experience in acquisition/engineering project development from inception to deployment, demonstrated ability to provide guidance and direction in the services offered and described in this solicitation and proven expertise in the management and control of funds and resources.

Functional Responsibility: Serves as the contractor's single contract manager. Responsible for formulating and enforcing work standards, assigning schedules, supervising contractor personal and communicating policies, purposes, and goals of the organization to subordinates. Responsible for overall contract performance.

Minimum Education: Masters/Bachelor's degree in one of the information technology fields such as Computer Science, Information Systems, Engineering or other contract relevant or technical discipline.

### ***Commercial Job Title: Task Leader***

Minimum/General Experience: Requires a minimum of 12 years' experience of which nine years must include specialized experience to include acquisition/engineering project development from inception to deployment, demonstrated ability to provide guidance and direction in tasks inherent in the services offered and proven expertise in the management and control of funds and resources.

Functional Responsibility: Reports to the Program Manager on task performance, responsible for cost, schedule, and technical performance of assigned tasks.

Minimum Education: Bachelor's degree in a technical field such as Computer Science, Engineering or other task relevant discipline.

### ***Commercial Job Title: Communications Analyst***

Minimum/General Experience: Requires a minimum of three years of telecommunications and networking experience.

Functional Responsibility: Capable of evaluating, analyzing, and designating data communication standards, interface criteria, modem requirements, communications security equipment requirements and operating characteristics. Must be able to apply appropriate traffic engineering practices to communications networks that ensure their ability to support the data processing requirements.

Minimum Education: Bachelor's degree in a technical field such as Electrical Engineering or Computer Science.

### ***Commercial Job Title: Senior Computer Systems Engineer***

Minimum/General Experience: Requires a minimum of ten years' experience with at least eight years' experience including analysis and design on applications on complex systems for large-scale computers, experience in database management concepts, use of programming languages such as Ada, COBOL, C, C++. Knowledge of current storage and retrieval methods and demonstrated ability to formulate specifications for computer programmers to use in coding, testing and debugging of computer programs.

Functional Responsibility: Analyzes and evaluates existing or proposed systems and devises computer systems to process data.

Minimum Education: Bachelor's degree in a technical field such as Computer Science or Information Systems.

### ***Commercial Job Title: Computer Systems Engineer***

Minimum/General Experience: Requires a minimum of two years' experience in analyzing information requirements, helping develop plans for automated information systems from inception to conclusion, developing system requirements and program specifications.

Functional Responsibility: Analyzes and evaluates existing or proposed systems and devises computer systems to process data.

Minimum Education: Bachelor's degree in a technical field such as Computer Science or Information Systems.

### ***Commercial Job Title: Database Manager***

Minimum/General Experience: Requires a minimum of ten years' experience of management and practical database management experience.

Functional Responsibility: Requires both technical and management skills which shall be used to coordinate and manage support efforts from a team of technical experts consisting of test and evaluation specialists, computer software experts, and functional area experts to properly understand current database management system considerations and recommendations. Specific experience in designing and building databases using the DBMS software required by the user's application will be required.

Minimum Education: Bachelor's degree in Computer Science.

### ***Commercial Job Title: Logistics Manager***

Minimum/General Experience: Requires a minimum of ten years' experience in two or more technical areas directly related to the work areas in which the individual performs including experience in logistics planning, and in all phases of system acquisition.

Functional Responsibility: Lead and direct integrated logistical support (ILS) activities designed to provide effective and efficient life-cycle support of equipment or systems.

Minimum Education: B.A. or B.S. degree and must have at least 60 weeks technical and logistical training, i.e., computer, support equipment, logistics acquisition, etc.

### ***Commercial Job Title: Logistics Analyst***

Minimum/General Experience: Requires a minimum of four years' experience in two or more technological areas directly related to the work areas in which the individual performs, including experience in logistics planning and all phases of system acquisition.

Functional Responsibility: Provide integrated logistic support (ILS) activities designed to provide effective and efficient life-cycle support of equipment or systems.

Minimum Education: B.A. or B.S. degree and must have at least 25 weeks technical and logistical training, i.e., computer, support equipment, logistics acquisition, etc.

### ***Commercial Job Title: Senior Programmer/Analyst***

Minimum/General Experience: Requires a minimum of eight years' experience in designing, coding, testing, developing and documenting application programs for complex computer systems; performing modification to and maintenance of highly complex operational programs and procedures.

Functional Responsibility: Formulate and implement solutions to complex and highly specialized problems requiring a measure of creative thinking for the development of complex systems solutions to customer requirements. Provide technical direction to other program analysts.

Minimum Education: Bachelor's degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline.

### ***Commercial Job Title: Senior Software Systems Engineer***

Minimum/General Experience: Requires a minimum of ten years' experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design, and documentation preparation, management of complex software projects and experience using CASE tools and methods in a client/server environment.

Functional Responsibility: Perform complex analysis, design, development, testing of computer software in support of complex system requirements. Design software tools and subsystems to support software reuse and domain analyses. Manage software development and support using formal specifications, data flow diagrams, other accepted design techniques, and CASE tools.

Minimum Education: B.S. in Computer Science, Information Systems, or other related scientific or technical discipline.

### ***Commercial Job Title: Senior Systems Administrator***

Minimum/General Experience: Requires a minimum of ten years' experience in performing system requirement analyses and specifications, and modeling and trade-off studies; reviewing and analyzing complex task statements, standards, specification, and other documentation to determine engineering requirements; developing test plans and determining appropriate test criteria and procedures; and planning and conducting work requiring judgment in the independent evaluation, selection, and adaptation and modification of standard techniques, procedures and criteria.

Functional Responsibility: Direct and coordinate the work activities of a group of systems engineers. Perform a variety of complex project tasks applied to specialized technology problems. Typical assignments involve integration of processes or methodologies to resolve total system, problems, or applications.

Minimum Education: M.S. in a technical field such as Engineering or Computer Science.

### ***Commercial Job Title: Senior Cost Analyst***

Minimum/General Experience: Requires a minimum of five years' experience in conducting independent work in computer-based information systems, modeling, operations research, statistics, and analytical trade-off studies; preparing life-cycle cost estimates, baseline cost estimates and cost and effectiveness training analyses.

Functional Responsibility: Lead and direct analysis of cost and technical data and prepare cost and technical reports in ADP related areas.

Minimum Education: B.A. or B. S. in Engineering or related fields such as Accounting, Business, Finance, or Economics.

### ***Commercial Job Title: Technical Writer/Editor***

Minimum/General Experience: Requires a minimum of six years' experience in gathering, analyzing, and composing technical information; conducting research and ensuring the use of proper technical terminology; and writing and editing technical reports and documents pertaining to all aspects of ADP.

Functional Responsibility: Collect, analyze, and organize information required for technical documentation and for the preparation of manuals, materials, and reports; edit functional descriptions, system specifications, manuals, reports, and other customer deliverables and documents.

Minimum Education: Bachelor's degree in English, Literature, or other related discipline.

### ***Commercial Job Title: Quality Assurance Engineer***

Minimum/General Experience: Requires a minimum of four years' experience with at least two years specialized experience including configuration management, verification and validation, and analysis of development and production limitations and standards.

Functional Responsibility: For hardware and software plans and performs quality research, software development, or hardware engineering assignments.

Minimum Education: Bachelor's degree in a technical field such as Computer Science or Engineering.

### ***Commercial Job Title: Quality Assurance Manager***

Minimum/General Experience: Requires a minimum of eight years' experience with at least five years specialized experience including configuration management, verification and validation, software testing and integration, and software metrics and their application to software quality assessment.

Functional Responsibility: For both hardware and software, designs and installs quality processes and procedures, sampling techniques, and statistical analysis; designs or specifies inspection and testing requirements and equipment; and formulates quality policies and procedures.

Minimum Education: Bachelor's degree in a technical field such as Computer Science or Engineering.

### ***Commercial Job Title: Senior Budget/Financial Analyst***

Minimum/General Experience: Requires eight years of budget, cost, schedule analysis, operations research, or engineering experience, at least two years of which are involved in military equipment. One of the years must have been in a management position. An advanced business, computer science or engineering degree may substitute for two years of the experience requirement.

Functional Responsibility: Plan, organize and direct the budget, cost, and schedule analysis efforts of a group of specialists skilled in information technology, military operations, engineering, management, programming, and pricing. Work requires the technical capability to develop and manipulate databases, assess budget, cost, and schedule implications of existing and projected technological advances.

Minimum Education: Bachelor's degree in business, finance, accounting, computer science, engineering, operations research, mathematics, or related field.

### ***Commercial Job Title: Budget/Financial Analyst***

Minimum/General Experience: Requires five years of budget, cost, schedule analysis, operations research, or engineering experience. An advanced business, computer science, or engineering degree may substitute for the experience requirement.

Functional Responsibilities: Advise and perform professional cost, budget and schedule measurement work. Requires the technical ability to develop and manipulate databases, assess future trends, technological implications, and evaluate new and innovative acquisition strategies.

Minimum Education: Bachelor's degree in business, finance, accounting, computer science, engineering, operations research, mathematics, or related field.

### ***Commercial Job Title: Administrative Assistant***

Minimum/General Experience: Requires a minimum of three years' experience in general office administration performing accounting duties, compiling/preparing financial reports, and monthly progress reports using a personal computer system. Requires general administrative functions in support of contract operations.

Functional Responsibility: Assist with planning, initiation, and tracking of task assignments and associated data. Monitor and assist with preparation of monthly progress and status reports. Assist with preparing and monitoring contract budgets. Prepare and coordinate responses to contractual correspondence. Review invoices for accuracy and completeness.

Minimum Education: Requires a high school diploma. College-level courses in business administration are highly desirable.

### ***Commercial Job Title: Sr. Subject Matter Expert***

Minimum/General Experience: Assists in developing programs and implementing creative and innovative solutions to the customer's problems. Researches and analyzes customer requirements. Documents and summarizes the results and develops and recommends creative and innovative solutions to the customer's problems. Is capable of solving major problems in a narrow specialty field, or over a broad scope of specialties. Experience in acquisition management is a plus. Requires fifteen years experience in the field.

Functional Responsibility: Applies expert knowledge to determine the accuracy and reasonableness of the data.

Minimum Education: Bachelor's Degree in Computer Science.

### ***Commercial Job Title: Subject Matter Expert***

Minimum/General Experience: Assists in developing programs and implementing creative and innovative solutions to the customer's problems. Researches and analyzes customer requirements. Documents and summarizes the results and develops and recommends creative and innovative solutions to the customer's problems. Requires ten years experience in the field.

Functional Responsibility: Applies expert knowledge to determine the accuracy and reasonableness of the data.

Minimum Education: Bachelor's Degree in Computer Science.

### ***Commercial Job Title: Applications Programmer - Senior***

Minimum/General Experience: Under general direction, devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time and form of desired results. Competent to work at the highest technical level of all phases of application programming activities. Requires seven years' experience in the field.

Functional Responsibility: Designs, codes, tests, debugs and documents those programs.

Minimum Education: Bachelor's Degree in Computer Science.

### ***Commercial Job Title: Applications Programmer - Intermediate***

Minimum/General Experience: Under general supervision, modifies moderately complex applications programs from detailed specifications. Competent to work on most phases of applications programming activities but requires instruction and guidance in phases. Requires three years' experience in the field.

Functional Responsibility: Codes, tests, debugs, documents and maintains those programs.

Minimum Education: Bachelor's Degree in Computer Science.

### ***Commercial Job Title: Software Developer - Senior***

Minimum/General Experience: Under general direction, participates as high-level technical expert in design development, coding, testing, and debugging new software or significant enhancements to existing software. Works with technical staff to understand problems with software and develops specifications to resolve them. Participates in the development of software user manuals. May act as team leader on less complex projects. Assists in training less-experienced software development staff. Requires seven years' experience in the field.

Functional Responsibility: Resolves customer complaints and responds to suggestions for improvements and enhancements.

Minimum Education: Bachelor's Degree in Computer Science.

### ***Commercial Job Title: Software Developer - Intermediate***

Minimum/General Experience: Under general supervision, develops codes, tests, and debugs new software or enhancements to existing software. Has good understanding of business applications. Works with technical staff to understand problems with software and resolve them. May assist in development of software user manuals. Requires three years' experience in the field.

Functional Responsibility: Resolves customer complaints with software and responds to suggestions for improvements and enhancements.

Minimum Education: Bachelor's Degree in Computer Science.



***Commercial Job Title: PC/LAN Management Analyst - Senior***

Minimum/General Experience: Provides consultation to business area management and staff at the highest technical level for all aspects of PC/LAN design and configuration in a multi-server environment. Plans and coordinates the installation of new or modified LANs and installs and coordinates the resolution of network problems or malfunctions. Supports LANs. Requires seven years' experience in the field.

Functional Responsibility: Provides technical support and guidelines to client and systems areas through documentation.

Minimum Education: Bachelor's Degree in Computer Science.

***Commercial Job Title: PC/LAN Management Analyst - Intermediate***

Minimum/General Experience: Under general direction, works closely with business area management and staff on LAN support, network design and configuration in a multi-server environment. Responsible for the installation/configuration and support of client servers, application support software and implementation of new business software applications. Participates with client in the installation/configuration of equipment and software. Supports LANs. Requires three years' experience in the field.

Functional Responsibility: Analyzes and coordinates resolution of network problems. Provides technical support and guidelines to client and systems areas through documentation.

Minimum Education: Bachelor's Degree in Computer Science.

***Commercial Job Title: Disaster Recovery Analyst***

Minimum/General Experience: Responsible for security and integrity of assigned electronic data, data systems, and data networks. Designs and administers programs to include policies, standards, guidelines, training programs and a viable quality assurance process for disaster recovery. Oversees and facilitates the preparation of an organization-wide business resumption plan. Responsible for insuring the business resumption plan adequately addresses the organization's requirements and established time frames. Requires five years' experience in the field.

Functional Responsibility: Oversees and reviews the testing and implementation of software, data systems and data networks to ensure that the integrity and security of all electronic data and data systems are adequately protected.

Minimum Education: Bachelor's Degree in Computer Science.

### ***Commercial Job Title: Data Security Analyst - Senior***

Minimum/General Experience: Under general direction, performs all procedures necessary to ensure the safety of information systems and to protect systems from intentional or inadvertent access or destruction. Interfaces with user community to understand their security needs and implements procedures to accommodate them. Ensures that user community understands and adheres to necessary procedures to maintain security. May require familiarity with domain structures, user authentication, and digital signatures. Must be able to weigh business needs against security concerns and articulate issues to management. Requires seven years' experience in the field.

Functional Responsibility: Conducts accurate evaluation of the level of security required. May require understanding of firewall theory and configuration.

Minimum Education: Bachelor's Degree in Computer Science.

### ***Commercial Job Title: Web Software Developer***

Minimum/General Experience: Designs, develops, troubleshoots, debugs, and implements software code (such as HTML, CGI, and JavaScript) for a component of the website. Works with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website. Responsible for interface implementation. Requires strong navigation and site-design instincts. Requires development experience in web-based languages. Requires five years experience in the field.

Functional Responsibility: Integrates web applications with backend databases. Deploys large web-based transaction systems using application servers. Researches, tests, builds, and coordinates the integration of new products per production and client requirements.

Minimum Education: Bachelor's Degree in Computer Science.

### ***Commercial Job Title: Web Security Administrator***

Minimum/General Experience: Under general supervision, performs all procedures necessary to ensure the safety of the organization's website and transactions across the Internet including the protection of confidential order information and external business-to-business connections. Applies Internet firewall and encryption technologies to maintain organizational and customer security. Updates and deletes users, monitors and performs follow-up compliance violations, and develops security policies and practices and guidelines. Requires five years' experience in the field.

Functional Responsibility: Ensures that the user community understands and adheres to established security procedures.

Minimum Education: Bachelor's Degree in Computer Science.

## ***Commercial Job Title: Network Engineer – Senior***

Minimum/General Experience: Under general supervision, manages the purchase, installation, and support of network communications, including LAN/WAN systems. Responsible for evaluating current systems. Works on complex problems where analysis of situation requires in-depth evaluation of various factors. Plans large scale systems projects through vendor comparison and cost studies. Requires expert knowledge of LAN/WAN systems, networks, and applications. Requires five years of experience.

Functional Responsibility: Provides work leadership and training to lower level network engineers.

Minimum Education: Bachelor's Degree in Computer Science.

## ***Commercial Job Title: Network Engineer – Intermediate***

Minimum/General Experience: Under general supervision, oversees the purchase, installation, and support of network communications, including LAN/WAN systems. Works on problems of diverse scope where analysis of situation requires evaluation and judgment. Responsible for evaluating current systems. Requires thorough knowledge of LAN/WAN systems, networks and applications. Requires two to five years of experience.

Functional Responsibility: Assists in the planning of large-scale systems projects through vendor comparison and cost studies.

Minimum Education: Bachelor's Degree in Computer Science.

### **Equivalency Statement:**

Future Technologies, Inc. reserves the right to make the following substitution in the education requirement of any of the service skill categories set forth herein.

1. Master's Degree in Computer Science will be equivalent to two years of experience.
2. Three years of relevant experience will be equivalent to a Bachelors Degree.

## USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

### PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts.

To accelerate potential opportunities please contact

Jay Kasi  
Phone: 703-278-0199  
Fax: 703-385-0886  
E-Mail: [kasij@ftechi.com](mailto:kasij@ftechi.com)



BPA NUMBER\_\_

(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

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## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use —Contractor Team ArrangementsII (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules ~~Team Solution~~II to meet the customer’s requirement.
- Customers make a best value selection.